

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Tuesday, December 9, 2025
AT 6:00 P.M. AT 416 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Kelli Miguez (Deputy City Clerk/Administrator of Utility Operations), April Aguilar (Manager to the Mayor's office), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertrand (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Gerald Delaunay (City Attorney), Randy Lasseigne (City Attorney), Walter Comeaux (Engineer), Daniel Hutchinson (Engineer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Ryan Davies (Assistant Fire Chief)

Absent: Councilman Kody Allen (District 6), Graham Beduze (Director of Economic Development), Bryan Champagne (Fire Chief), Ben Theriot (Code Enforcement Officer)

1. OPENING

- 1.1 Pledge of Allegiance
- 1.2 Invocation done by Deacon Jules Breaux with Sacred Heart Church. Mayor Bourque asked that we remember Mr. Larry Cox a Broussard resident who has recently passed away, and asked that we keep his wife Karen and his family in our prayers.

2. MINUTES

- 2.1 Acceptance of Minutes of the November 11, 2025 Regular Meeting
 - Motion by Councilman Delahoussaye
 - Second by Councilwoman Girouard
 - Discussion: No public comment.
 - Final Resolution: Motion Approved
- YEAS: District 1 - Angel Racca
 District 2 - David Bonin
 District 3 - Jesse Regan
 District 4 - Heather Girouard
 District 5 - David Forbes
 At Large - Jeff Delahoussaye
- ABSENT: District 6 - Kody Allen

3. FINANCIAL REPORT

3.1 Approval of the October 2025 Financial Report

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Mayor stated that the October financials came in 4 percent above budget, which is 1 percent above 2024 and 7 percent above 2023. This puts the city on target for our budget this year.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	At Large -	Jeff Delahoussaye
ABSENT:	District 6 -	Kody Allen

4. RESOLUTIONS

4.1 Resolution #869-25

A resolution approving the Louisiana Systems Compliance Questionnaire for the period covering July 1, 2024 through June 30, 2025

Motion by Councilman Delahoussaye

Second by Councilman Regan

Discussion: Mayor Bourque explained that the city presents this report to the council every year. He noted it is required by the audit process to ensure the city remains in compliance with state regulations.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	At Large -	Jeff Delahoussaye
ABSENT:	District 6 -	Kody Allen

4.2 Resolution #870-25

A resolution to amend the 2025/2026 Operating Budget of Revenues and Expenditures to replace the bridge on North St. Jean Street

Motion by Councilman Delahoussaye

Second by Councilman Forbes

Discussion: Daniel informed the council that the bridge inspection determined it must be replaced. Heavy vehicles are currently restricted, with only four residents allowed access past the bridge. Easements and agreements have been secured to allow property access from another route, avoiding the need for a costly temporary bridge. The new structure will be a single-lane timber bridge, rated for heavy traffic like garbage trucks. Daniel and Walter confirmed that the materials from the S. Bernard bridge cannot be reused due to the angled road alignment, which prevents proper installation of precast concrete.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	At Large -	Jeff Delahoussaye
ABSENT:	District 6 -	Kody Allen

4.3 Resolution #872-25

A resolution to reclassify funds within the 2025-2026 Operating Budget of Revenue and Expenditures from the Recreation, Police, Fire and Public works Department to the Administration Department for the Facilities Maintenance projects

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Mayor Bourque explained that plans are underway to establish a dedicated facilities maintenance department, shifting responsibilities away from individual departments to improve efficiency and reduce costs. He noted that he consulted with Cristen, the financial manager, and provided the council with a list of buildings outlining the scope of work. The resolution focuses on reclassifying the necessary funds, and the mayor reviewed the related financial figures with the council.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	At Large -	Jeff Delahoussaye
ABSENT:	District 6 -	Kody Allen

5. ORDINANCES FOR INTRODUCTION

5.1 Ordinance #25-837

An ordinance annexing property along Fabre Road in District 5

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: Mr. Grayson Simon presented to the council a proposal to annex Fabre Road, noting that the property is currently owned by a single resident, Mr. Ryan Foster.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	At Large -	Jeff Delahoussaye
ABSENT:	District 6 -	Kody Allen

6. ORDINANCES FOR ADOPTION

6.1 Ordinance #25-836

An ordinance to adopt a policy for the use of the official City Seal

Motion by Councilman Delahoussaye

Second by Councilman Bonin

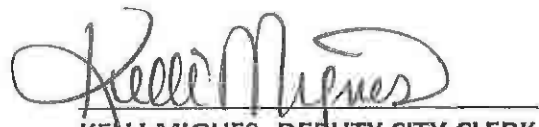
Discussion: No public comment.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	At Large -	Jeff Delahoussaye
ABSENT:	District 6 -	Kody Allen

Mayor Bourque shared his hope that everyone enjoyed last Saturday's Christmas celebration, which featured the first-ever drone show after the annual parade and downtown tree lighting. He reminded the community about the upcoming Holiday Home Tour on Thursday, December 11, with downtown shopping from 12–5 p.m. and the tour from 5–8 p.m. He closed by wishing all a Merry Christmas and a safe holiday season.

7. ADJOURNMENT


MAYOR RAY BOURQUE
TINA EMERT, CITY CLERK
KELLI MIGUES, DEPUTY CITY CLERK