

**MINUTES OF THE
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF BROUSSARD, LA
on Tuesday, August 26, 2025
AT 6:00 P.M. AT 416 EAST MAIN STREET, COUNCIL CHAMBERS**

Present: Mayor Ray Bourque, Councilwoman Angel Racca (District 1), Councilman David Bonin (District 2), Councilman Jesse Regan (District 3), Councilwoman Heather Girouard (District 4), Councilman David Forbes (District 5), Councilman Kody Allen (District 6), Councilman Jeff Delahoussaye (At Large)

Staff: Tina Emert (City Clerk/Director of Administrative Services), Cristen Thibodeaux (Finance Manager), Kelli Miguez (Deputy City Clerk/Administrator of Utility Operations), April Aguilar (Manager to the Mayor's office), Graham Beduze (Director of Economic Development), Mark Rigsby (Communications Coordinator), Millicent Norbert (Director of Tourism), Mel Bertr nd (City Manager/Director of Public Works), Jamison Abshire (Director of Parks and Recreation), Oscar Reed (City Attorney), Walter Comeaux (City Engineer), Zac Gerard (Police Captain), Dennis Mouton (Deputy Fire Chief)

Absent: Gerald deLaunay (City Attorney), Ben Theriot (Code Enforcement Officer), Chief Vance Olivier (Police Chief), Tony Ashy (Assistant Police Chief), Bryan Champagne (Fire Chief) Daniel Hutchinson (Engineer)

1. OPENING

1.1 Pledge of Allegiance

1.2 Invocation done by Pastor Weldon Moak with First Baptist Church

2. MINUTES

2.1 Acceptance of the Minutes of the August 12, 2025 Regular Meeting

Motion by Councilman Delahoussaye

Second by Councilwomen Racca

Discussion: No public comments

Final Resolution: Motion Approved

YEAS: District 1 - Angel Racca

District 2 - David Bonin

District 3 - Jesse Regan

District 4 - Heather Girouard

District 5 - David Forbes

District 6 - Kody Allen

At Large - Jeff Delahoussaye

3. FINANCIAL REPORT

3.1 Approval of the July 2025 Financial Report

Motion by Councilman Delahoussaye

Second by Councilwoman Girouard

Discussion: Mayor Bourque reported that the Financial Statement was included in the Council's meeting packet. He highlighted that July's revenues were 11% higher than July of FY 2024-2025 and 7% higher than July of FY 2023–2024, placing the city 3% ahead of its current budget projections.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	District 6 -	Kody Allen
	At Large -	Jeff Delahoussaye

4. OTHER BUSINESS

4.1 Lafayette Street update

Mayor Bourque presented a map showing a preliminary design to reconnect Lafayette Street to Main Street, turning E. Madison Street into a dead end, made possible by the city's recent purchase of property along Madison Street. The plan, which includes improved parking between the current council chambers and the future city hall, is expected to be completed by the end of this year or early next year, pending minor funding approval from the council. Walter explained that Duplantis Design Group is the engineering firm behind the ongoing Main Street project, which includes redesigning unsafe intersections to meet safety standards. He noted that Lafayette Street at the intersection of Main Street, E. Madison Street, and Lafayette Street, also referred to as a Y intersection, was originally planned to be closed for safety improvements, but after the city's recent property purchase, a better solution is to reopen Lafayette Street to connect

directly to Main Street while dead ending E. Madison Street. Councilwoman Girouard asked if Lafayette Street will be reopened, and Mayor Bourque clearly confirmed that opening Lafayette Street is now the current plan. Charlotte Flugence addressed the council, sharing that she had spoken with Mayor Bourque and appreciated his conversation regarding the road reopening. She mentioned receiving calls from concerned residents and thanked both the mayor and the council for their clarity and support.

4.2 Monsters on Main Event

Millicent spoke on behalf of the Main Street group and invited everyone to attend the city's first annual "Monsters on Main" event. She shared that the event will take place on Friday, October 10th from 6–8 PM, starting at the Valsain House and ending at City Hall, concluding with candy distribution in the City Hall parking lot, and encouraged full community participation. Mayor Bourque explained that the event is a parade designed for decorated groups using golf carts, bikes, or walking, with a \$25 entry fee and as part of the Main Street Louisiana initiative, the city aims to boost participation in family-friendly, kid-focused events that are spooky but not scary, promoting fun in the downtown Main Street area.

5. ORDINANCES FOR INTRODUCTION

5.1 Ordinance #25-834

An ordinance of the City of Broussard fixing and adopting a policy on collection of vegetative debris

Motion by Councilman Delahoussaye

Second by Councilman Bonin

Discussion: Mayor Bourque explained that while the city currently provides vegetative debris pickup for residents, there is no ordinance outlining the rules for the service. Due to past misuse of the service, the new ordinance will establish clear guidelines and limits to help residents understand how to properly use the program. Melvin explained that the guidelines in the proposed ordinance are based on past experiences. He noted that the city handles 50 to 70 scheduled pickups weekly, along with unscheduled ones, which strains crews, so the ordinance aims to streamline and better manage the program. Mayor Bourque stated that the vegetative debris pickup service is intended solely for city residents, and maintaining its affordability and efficiency requires clear rules. By implementing an ordinance, the city can prevent misuse, ensure compliance, and continue this great service for those living within city limits. Melvin added that the vegetative debris pickup service is intended specifically for routine tree trimming, not for full tree clearing. Mayor Bourque noted that a provision was added to the policy stating

that in the event of a declared emergency, the ordinance will automatically become dormant. During such times, branch pickup falls under a different protocol involving FEMA, which then takes over with its own procedures. Melvin confirmed that the city's emergency disaster program will be activated during that specified time frame. Councilman Delahoussaye asked Melvin if the ordinance would apply in the case of a regular storm, not a declared emergency and if a tree falls in the roadway, would the city still handle clearing it. Melvin responded that the ordinance does not apply in such situations and confirmed that the city would clear the tree from the roadway. Councilman Bonin asked Melvin how a resident should dispose of a fallen tree in their yard if hiring a tree company isn't an option. Melvin explained that if the resident follows the policy and places a manageable amount of debris at the roadside each week, the city will continue picking it up until it's all removed.

Final Resolution: Motion Approved

YEAS:	District 1 -	Angel Racca
	District 2 -	David Bonin
	District 3 -	Jesse Regan
	District 4 -	Heather Girouard
	District 5 -	David Forbes
	District 6 -	Kody Allen
	At Large -	Jeff Delahoussaye

6. ORDINANCES FOR ADOPTION

6.1 Ordinance #25-833

An ordinance of the City of Broussard annexing property located on and along the southern right of way of Garber Road in Section 54/98, Township 10 South, Range 5 East in Lafayette Parish, LA on Garber Road 520-540 even numbers on Garber Road and 542-578 even numbers on Garber Road, placed in Voting District 1 for the City of Broussard

Motion by Councilman Delahoussaye

Second by Councilman Allen

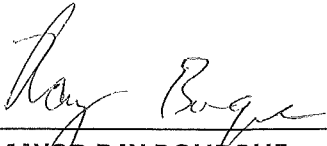
Discussion: No public comments.

Final Resolution: Motion Approved

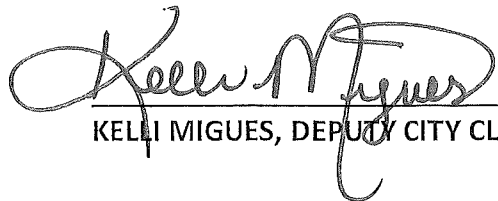
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Mayor Bourque reminded everyone to join the Coffee in Broussard Event on Friday August 29, 2025 at Billeaud's #3 from 7am to 8:30 am.

7. ADJOURNMENT


MAYOR RAY BOURQUE


TINA EMERT, CITY CLERK


KELLI MIGUES, DEPUTY CITY CLERK